

HAMILTON ARTISTS INC. ANNUAL GENERAL MEETING 2019 PROXY FORM

I _____ am unable to make the
2019 AGM of Hamilton Artists Inc. on Saturday, December 7.

As a result of my absence I'd like to empower _____
who is a member in good (name of proxy member here) standing to vote on my behalf.

Signature of Member

Date

Signature of Proxy

_____ Date

HAMILTON ARTISTS INC. 155 JAMES ST N, HAMILTON ON 905.529.3355 WEB theinc.ca



HAMILTON ARTISTS INC.

**Annual General Meeting
Saturday December 7, 2019, 6:00 p.m.
Hamilton Artists Inc.**

Agenda Items

1. Welcome
 - 1.1 Attendance sheet
 - 1.1 Annual Giving Campaign
2. Meeting Call to Order
3. Approval of Agenda
4. Approval of the Minutes of the 2018 AGM
5. Confirmation of the Slate of the Board of Directors
 - 5.1 How to join the board
 - 5.2 Introductions of new and past board members
 - 5.3 Approval of the Slate
6. Chair Report
7. Executive Director's Report
8. Programming Director's Report
9. Committee Reports
 - 9.1 Programming
 - 9.2 Special Events and Fundraising
 - 9.3 Development
 - 9.4 Communications and Membership Outreach
 - 9.5 Facilities
 - 9.6 NEW Committee
10. Financial Report
 - 10.1 Presentation of 2018/19 Audited Financial Statements
 - 10.2 Approval of 2018/19 Audited Financial Statements
 - 10.3 Approval to appoint Beckett Lowden Read as Auditors for 2018-19
11. Other Motions
12. New Business
13. Adjournment for SWARM Party!



HAMILTON ARTISTS INC.

Board of Directors Slate – 2018/19

CONTINUING

Christopher McLeod

Development Chair (joined July 19, 2018, elected at 2018 AGM)

Sally McKay

Board Member (former Co-Chair) joined December 21, 2017, elected at 2018 AGM)

David Perrett

Facilities Chair (joined December 21, 2017, elected at 2018 AGM)

Mary Porter

Board Member (former Co-Chair) (joined May 17, 2017, elected at 2017 AGM)

Bojana Videkanic

Programming Committee Chair (joined December 21, 2017, elected at 2018 AGM)

Alejandro Tamayo

Treasurer (joined November 15, 2018, elected at 2018 AGM)

INCOMING

Adrienne Crossman

Board Member (joined June 20, 2019)

Danica Evering

Board Member (joined August 22, 2019)

Sarah Sproule

Board Member (joined October 17, 2019)

Shauna Taylor

Special Events and Fundraising Co-Chair (joined January 17, 2019)

Tara Westerman

Secretary (joined February 22, 2019)

MANY THANKS TO OUR OUTGOING BOARD MEMBERS

Kaylyn Roloson

Mark Prier

C.J.S. McCann



HAMILTON ARTISTS INC.

Annual General Meeting
Saturday December 1, 2018, 6:00 p.m.
Hamilton Artists Inc.

MINUTES

In Attendance: Mark Birstein, Julie Dring, Krstina Durka, Chris Erskine, Matty Flader, Scott Jensen, Celine Jeong, Svava Juliusson, Abedar Kamgari, Heather Kanabe, Sohynn Kim, CJS McCann, Christopher McLeod, Sally McKay, Taien Ng-Chan, Brian Obberman (sp?), Maureen Paxton, David Perrett, Mary Porter, Mark Prier, Sharon Simpson, Sarah Sproule, Alejandro Tomayo, Shauna Taylor, Bojana Videkanic, A.W. Wehrens

1. Welcome

6:06 PM – Welcome by Sally; Sally McKay & Mary Porter identified as co-chairs; Land acknowledgement – traditional Haudenoshonee & Ashinabe; dish with one spoon arrangement; noting the existence of barriers to equity and inclusion, so as to dismantle these barriers; part of the new strategic plan; referring to Strategic Plan (displayed).

1.1 Attendance sheet

Noting attendance sheet, urging attendees to sign in; “To know who came, and be grateful.”

1.1 Annual Giving Campaign

Note that this is the “time of the year of the annual giving campaign,” why this is significant, what the activities are; little chart hard copies abound, outlining the giving campaign; \$50 keeps the lights on, \$500 keeps computers up and running; no donation is too small. Speak to Chris McLeod, donation forms are available.

2. Meeting Call to Order

Meeting comes into order 6:12 PM. S. asks gathered to approve the agenda. Sally outlines what is to be done. Functions through motions, seconded, voted on by a show of hands.

3. Approval of Agenda

Svava Juliusson moves to approve the agenda. Bill Wehrens seconds. No oppsed, motion carries.

4. Approval of the Minutes of the 2017 AGM



Sally asks gathered to approve the minutes from 2017 AGM, David Perret moves to approve the minutes of 2017 AGM, Chris Erskine seconds. None opposed, no abstentions, motion carried.

5. Confirmation of the Slate of the Board of Directors

5.1 How to join the board

Sally notes we move to confirmation of the board slate; anyone may join; the board is elected annually at the AGM; ongoing open call persists. Anyone may apply.

Sally notes, the board passed a motion to dedicate 2 board seats to people from equity-seeking communities. Board is euro-centric ethnic group; to realize the strategic plan, we need to encourage inclusion; to reflect the make-up of the community. Many communities need to be engaged, this is one step toward that objective. Urges the gathered to “get the word out,” and anyone from membership is welcome to apply.

5.2 Introductions of new and past board members

Sally describes the INC has a working board; a stewardship exists; past board and staff has made amazing contributions; the INC is in good position because of past contributions. Former board members asked to stand, applause follows. Mark Birstein; Svava Juliusson, Chair, 2015; Heather Kanabe, former Treasurer; Taien Ng-Chan, Chair, 2017.

5.3 Approval of the Slate

Incoming:

C.J.S. McCann (joined November 15, 2018)

Christopher McLeod, Development Committee Chair (joined July 19, 2018)

Sally McKay, Board Co-chair (joined December 21, 2017)

David Perrett, Facilities Committee Chair (joined December 21, 2017)

Alejandro Tamayo, Treasurer (joined November 15, 2018)

Bojana Videkanic, Programming Committee Chair (joined December 21, 2017)

Sally urges that we note two new people are aboard; others who have been on-board; intro to Bojana; David facilities; Sally, co-Chair; Chris, development; Clay; Alejandro. Noting CVs were sent out to membership, with time to preview.

Mark Prier moves to approve the new slate, Chris Erskine seconds; a show of hands: no opposed; no abstained. Movement carried.

Sally asks committee heads to present 2 minute reports. Mary called first.



HAMILTON ARTISTS INC.

NOTE: full versions of all reports can be found in the Annual Report for 2017-2018.

6. Chair Report

Mary Porter reports; took on co-chairing in January (2018); working together with S. Strategic plan was a big thing; operational plan; staff changes have been “a big thin this year” some people moved on to new things; Identified Abedar as interim role in Feb (2018), hired in June as PD, “amazing,” Julia Dring brought in as ED; excited as this dynamic team; (identifying committee members) a pretty intense year. Paid off back taxes, will be covered by Heather.

7. Executive Director’s Report

Julie Dring introduces herself as new ED; gives brief CV; notes changes in core staff; opening announced for communications and outreach co-ordinator COC; acknowledges interns and volunteers; acknowledges members as volunteers, donors etc.

8. Programming Director’s Report

Abedar Kamgari presents. Says hello to the gathered. Recounts involvement. Thanks to all involved. Excited about “the incoming project” especially for immigrant artists; free workshops, for folks who have practicing art careers; all free, commences this week (early December); annual CFS: currently every Fall, deadline Dec. 17; call fro courtyard, internal gallery, youth, and vulnerable pop’s; all paid position. Invites gathered to apply, or to encourage others to apply.

9. Committee Reports

9.1 Programming

Bojana Videcanic presents. Greets gathered. Programming committee chair as of 2017. Has been a step hill; lots to learn. Grateful to Dana G. Cara B. Abedar and others. Big things happened, staff changes. Impacted working committees. Abedar’s “coming on” was seamless, amazing commitment, has gone above and beyond, wants to acknowledge Abedar. B’s role was to support Abedar, did this throughout the year. Urges diversification of programming; part of the strategic plan.

9.2 Special Events and Fundraising

Mark Prier reporst. Special events & fundraising. a busy year. Cut spring craft mart, it was becoming too much work for staff. No way to implement the spring mart, declining interest. Things are becoming a smoother, well-oiled machine. SWARM is the last thing that happens each year; things have gone to plan; Kaylyn Roloson is a co-chair; thanks committee members.



HAMILTON ARTISTS INC.

9.3 Development

Chris McLeod reports. New to board. Trying to get sponsorship packages together; thanks to Brian; looking at corporate member/sponsorship; change language; advertising; very early on; tonight, tags on the walls tell potential donors what their gifts will be helping with; a call for funding support for new computers.

9.4 Communications and Membership Outreach

Mary reports. Thanks to Karen Schulman Dupuis and Kelly Drennan. both stepped off the board this year; lots going on. (Not sure what this committee is called?). COC was created (BYPOC?). New ways to communicate, a role filled by Sonali. S. came on in the summer, did an excellent job, worked on social media; decided to step out of that position, to work on other projects. Urges gathered to contribute to help finding a new COC.

9.5 Facilities

David Perret reports. The roof is a big problem; a trillium grant has been applied for. Urges gathered to refer flat roofers. Minor repairs to electrical outlets. Upcoming: track lighting needs to be replaced in three years. All else in good shape.

9.6 NEW Committee

Taien Ng-Chan reports. Identifies herself as liaison b/t committee and board, pushing for diversity; glad to see this progress. Acknowledges COBRA (?) meeting here at INC. HCFCI strata conference; reads off list of presenters; Capacity Grant authored; upcoming collab. artwork, with Centre 3; on outside wall. Call for new members to join this committee.

10. Financial Report

10.1 Presentation of 2017/18 Audited Financial Statements

Heather Kanabe presents. Indicates figures on slide; P&L incoming; net income is slightly higher as stated, ahead on property tax. \$2000 higher. Actuals indicated: auditor's stmtnt- board is accountable; sufficiency explained; cash donations; Note to draft stmnts; \$14,000 difference in revenue b/t ... Cash looks good b/c of CC grant; indicates p.5 for details; AP lower than previous years; no property taxes payable (applause); deferred rev higher; CPG incoming; Insight grant; CC Grant Jan-December; OAC grant. Deferred rev's p. 8 in stmnts; error: no CHEF - not present; acc. Surplus has increased closer to \$69000 (too high); need to bring this down; e.g. roof expense; planning for 13,000 deficit for the coming year; income stmnt: grants are higher, will be higher stated closer to \$135000; GRANTS/REV BREAKDOWN P.10: CHG outstanding receivable \$11400 should not have been deferred; CHG should be \$57000; income stmnt:



HAMILTON ARTISTS INC.

fundraising income increased 10%, from Bingo rev. \$24000 from city; \$2000 from other activities; donation have increased; rental income has increased by \$10000; resulting from large contracts from production companies; wish to continue this practice; general increase across the board; expenses: administrative and exhibition expenses have increased; due to obligations to CCG; refers to tables and chairs acquisitions to facilitate rentals; property tax is current: the amount will look higher this year; a question about professional fees: not doubled. Auditor has “put” allocated professional fees: not sure. Salaries increased significantly; on par; pay to be slightly more competitive; overtime hours incurred; support staff etc. Outreach co-ord. was compensated. After amortization, net income is \$18179, plan for a deficit next year. Gaps in salary pay. Q. about surpluses expected. H. replies this is a one-time surplus.

10.2 Approval of 2017/18 Audited Financial Statements

Mary Porter moves to approve 2017/2018 Audited Financial Statements, “pending adjustments,” seconded by Bojana Videkanic, votes: no nays, no abstentions Motion passed.

10.3 Approval to appoint Beckett Lowden Read as Auditors for 2018-19

Approved audited materials, David Perett moves to appoint Beckett Lowden Read as Auditors for 2018-19 , Chris McLeod seconds: all in favour, no abstentions, motion passed.

11. Other Motions

Asked for floor motions. Sally in the audience has a comment. Caitlin Sutherland (former PD) and Jessica Vellenga (former ED) were amazing, did great work, moved on to other opportunities. Thanks to them.

12. New Business

no new business

13. Adjournment for SWARM Party!

Mary Porter moves to adjourn, Svava Juliuson seconds, all in favour, motion passes.

Meeting adjourns, 7:05 PM.

Adrienne Crossman

June 11, 2019

Re: Application for Hamilton Artists Inc Board Membership

My name is Adrienne Crossman and I am applying to be a member of the Hamilton Artists Inc Board.

I am an interdisciplinary artist, educator, and curator with a specialization in digital media and installation art. I possess a strong foundational knowledge of critical theory and contemporary art and I have several years of experience working within art institutions and artist-run-centres in the GTA and Southern Ontario. I hold a Bachelor of Fine Arts from OCAD University in Integrated Media (2012), with a minor in Digital and Media Studies, and a Master of Fine Arts in Visual Arts from the University of Windsor (2018).

My studio practice combines video, sculpture, installation and light-based work to create affective queer environments. My practice has largely focused on the spaces that exist in between binaries such as male/female, virtual/physical, synthetic/real, and I'm interested in how the terms trans* and non-binary apply to media as well as gender. My work investigates the ways in which media and popular culture representations both mirror and influence contemporary society, specifically in relation to how they shape the ways we see the world in addition to how we see ourselves.

From 2013 to 2016 I held the position of Programming Coordinator at Xpace Cultural Centre, where I coordinated with artists, curators and writers in the planning and facilitation of workshops, exhibitions and events. I supervised and mentored student interns, gave class talks, and advised students about professional development, providing feedback on studio work and gallery submissions. I worked closely with OCAD students and alumni as well with the OCAD Student Union to support and foster emerging creative practices within an anti-colonial and anti-oppressive mandate. I have also been involved with several other artist run centres, most recently Artcite in Windsor where I was a member of the Board and Chair of the Programming Committee. I have curatorial, administrative and installation experience and feel that I would be a great asset to the Hamilton Artists Inc. Board.

As a new Hamilton resident, I feel it important to contribute to the local art community and I am very much in agreement and support of the Inc's mandate and vision. Since volunteering with the Inc I have made several great connections and have enjoyed lending my time to help with events and exhibitions. As a board member I look forward to continuing to be involved in a more significant capacity.

Thank you for your time and consideration.

Sincerely,



EDUCATION

Master of Fine Arts, Visual Arts 2016 - 2018
UNIVERSITY OF WINDSOR

Bachelor of Fine Arts, Integrated Media Major, Digital and Media Studies Minor 2007 - 2012
OCAD UNIVERSITY

POST-SECONDARY TEACHING EXPERIENCE

Sessional Instructor, MCMASTER UNIVERSITY 2018 - 2019
Making Art and Understanding Technology and Images (ART-1T13) Hamilton, ON

Graduate Teaching Assistant, UNIVERSITY OF WINDSOR 2016 - 2018
Studio Practice and Ideas / Space (VSAR-1050) Windsor, ON
Contemporary Visual Culture (MACS-1500)
Photography: Sequence and Context (VSAR-3470)
Advertising / Marketing Campaign Production (CMAF-4230)

Class Assistant, OCAD UNIVERSITY, Toronto, ON 2012 - 2014

SELECTED PROFESSIONAL EXPERIENCE

Programming Coordinator, XPACE CULTURAL CENTRE, Toronto, ON 2013 - 2016

- Facilitated workshops, exhibitions and events
- Worked with emerging writers through the editing phase of exhibition texts
- Supervised and mentored student interns
- Taught professional development workshops
- Curated exhibitions, wrote exhibitions texts, and gained grant money for programming
- Served on several selection juries

ADDITIONAL TEACHING EXPERIENCE

2019 *Working with Media Art in the Gallery*, ACWR, Windsor, ON

2015 *GIF Making Workshop*, InterAccess, Toronto, ON

2014 *Intro to Glitch Video Workshop*, InterAccess, Toronto, ON

2012 *How to Glitch Video Workshop and Artist Talk*, Xspace Cultural Centre, Toronto, ON

ADDITIONAL PROFESSIONAL EXPERIENCE

2018 - 2019 *Research Associate*, University of Windsor, Windsor, ON
2018 *Studio Monitor: 3D Printing and Sculpture*, University of Windsor, Windsor, ON
2018 *Critical Writer*, Kapsula Magazine, Ideas Digital Forum, Oshawa, ON
2017 - 2018 *Research Assistant*, University of Windsor, Windsor, ON
2015 *Ad Campaign Artist*, Equitable Bank - Emerging Digital Artists Award, Toronto, ON
2010 - 2012 *Equipment Coordinator*, OCAD University, Toronto, ON
2012 *Technical Assistant*, Vtape, Toronto, ON
2010 - 2011 *Equipment Coordinator*, Charles Street Video, Toronto, ON
2010 *Video Editor*, Independent Media Arts Conference, Toronto, ON

PROFESSIONAL SERVICE

2019 *Volunteer*, Hamilton Artists Inc., Hamilton ON
2018 *Programming Committee Chair and Member of Board of Directors*, Artcite, Windsor, ON
2018 *Facilitator*, Crit Night Vol I and II, Windsor ON
2017 *Juror*, 11th Annual TAIS Animation Showcase, Toronto, ON
2017 *Facilitator*, Art + Feminism Wikipedia Edit-a-thon, Hackforge, Windsor, ON
2016 *Juror*, OCAD Career Launcher, Toronto, ON

PUBLIC PRESENTATION

2019 *Artist Talk*, Art Gallery of Windsor, Windsor, ON
2018 *Artist Talk* with Kaley Flowers and Daniella Sanader, 8-11 Gallery, Toronto, ON
2017 *Artist Talk*, Uncertain Futures Conference, OCAD University, Toronto, ON
2017 *Home* Exhibition Panel Discussion*, R \ F Gallery, Toronto, ON
2017 *Art Intersections Meetup, Artist Talk*, Gamma Space Studio, Toronto, ON
2016 *Artist Talk*, Artcite, Windsor, ON
2015 *Curator Talk, 100percentreal*, Xspace Cultural Centre, Toronto, ON
2015 *Making Space for Media Art Panel* with Zach Pearl, InterAccess, Toronto, ON
2014 *InterAccess Mecha Kutcha (glitch art)*, The Drake Hotel, Toronto, ON

SOLO AND TWO PERSON EXHIBITIONS

2019 *Heaven is a Place on Earth*, solo exhibition, Patel Projects, Toronto, ON
2018 *Show up for the Messiness of how you Feel [..]* with Jane Trash, U-Hall Gallery, Truck Contemporary Art Space, Calgary, AB. Curated by Dana Buzzee
2018 *in plain sight*, solo exhibition, SoCA Gallery, The Armouries, Windsor, ON
2018 *MeMe PoOI / DrEaM PoOI*, with Kaley Flowers, 8eleven, Toronto, ON
2016 *Fear of a Queer Planet*, solo exhibition, White House Studio Project, Toronto, ON

2012 *Neither Here Nor There* with Ursula Handleigh, Xpace Cultural Centre, Toronto, ON

2012 *There's Something in the Woodwork* with Ursula Handleigh, SPARK, Syracuse, NY

SELECTED GROUP EXHIBITIONS

2019 *Power Play: Hockey in Canadian Contemporary Art*, Art Gallery of Windsor, Windsor, ON.

2018 *Nuit Chromatic*, Usine C, Montréal, QC

2018 *Too Much Crush*, Glad Day bookshop, Toronto, ON. Curated by Jacqueline Chia

2018 *...move or be moved by some 'thing' rather than oneself*, Critical Distance Centre for Curators, Toronto, ON. Curated by Florence-Agathe Dubé-Moreau and Maude Johnson

2018 *A Gently Worn Impression*, LEFT Contemporary, Windsor, ON. Curated by Luke Maddaford

2018 *Lavender Menace*, White House Studio Project, Toronto, ON. Curated by Maddie Alexander

2018 *Decadence*, Pari Nadimi, Toronto, ON. Curated by Tak Pham

2017 *Bad Geometry*, Project Gallery Studios, Toronto, ON

2017 *SHOW.17*, Idea Exchange, Cambridge, ON. Curated by Iga Janik

2017 *recurrence*, Xpace Cultural Centre, Toronto, ON. Curated by Maandeeq Mohamed

2017 *Chromatic Festival*, Studio L'Éloi, Montréal, QC. Curated by Hugo Dufour

2017 *I'd rather be a cyborg than a god/dess*, idratherbeacyborgthanagoddess.com.

2017 *ReWired: Art x Bissell*, iSchool, University of Toronto, Toronto, ON

2017 *Glitch*, The Pharmacy, Carlisle, UK. Curated by Jamie F Simpson

2017 *Toronto is for Everyone*, Honest Ed's, Toronto, ON. Curated by Carolyn Tripp

2016 *Utopia is No Place, Utopia is a Process*, Usdan Gallery, Bennington, VT.

2015 *Carnival of Sorts*, G Gallery, Toronto, ON. Curated by Jacqueline Mabey

2015 *There Should Be Gardens*, InterAccess, Toronto, ON. Curated by Amber Christensen

2015 *Are We There Yet?*, Propeller Gallery, Toronto, ON. Curated by Nathan Heuvingh

2015 *sidewalkscreening.gif*, Whippersnapper Gallery, Toronto, ON. Curated by Mohammad Rzaei

2014 *A Secret Garden*, OCAD U Student Gallery, Toronto, ON. Curated by Lido Pimienta

2014 *Homer's Odyssey: A Simpson's Art Show*, Videofag, Toronto, ON. Curated by Lindsay Cahill

2014 *#queerdeathdrive - AGO First Thursday*, Art Gallery of Ontario, Toronto, ON. Curated by Jordan Tannahil and William Ellis of Videofag

2014 *Error Message*, Tsvetnoy Central Market, Moscow, Russia. Moscow Biennale for Young Art.

2014 *SYS.TE/M FAIL.U+RE*, 2186 Dundas, Toronto, ON. Curated by Shauna Jean Doherty

2013 *The Wrong New Digital Art Biennale, exotic forbidden torrents pavilion*, Sao Paulo, Brazil / thewrong.org. Curated by Peter Rahul

2013 *In the Image of*, CLGA Archives, Toronto, ON. Curated by William Craddock

CURATORIAL PROJECTS

2018 *Once Removed*, 1067 Drouillard, Windsor, ON

2017 *home**, R \ F Gallery, Toronto, ON

2015 *100percentreal*, Xpace Cultural Centre, thewrong.org, Toronto ON, The Wrong Digital Art Biennale

2015 *External Space Video Series*, Xpace Cultural Centre, Toronto, ON

2014 *Synthetic Landscapes for Drake TV*, The Drake Hotel, Toronto, ON

2014 *Transcending Binaries*, Xpace Cultural Centre, Toronto, ON

2013 *The Aesthetics of Failure*, Videofag, Toronto, ON

GRANTS AND AWARDS

2019 Ontario Arts Council Emerging Visual Artists Creation Projects Grant

2019 Canada Arts Council, Arts Across Canada: Travel Grant

2017 Ontario Graduate Scholarship, University of Windsor MFA in Visual Arts

2016 University of Windsor Master's Entrance Scholarship, University of Windsor

2015 Toronto Arts Council Emerging Visual Artist Grant

2015 Toronto Arts Council Project Grant for *100percentreal*, Xpace Cultural Centre

ARTIST RESIDENCIES & MENTORSHIP

2017 *Images Festival: Now What?* Mentorship Program, Toronto, ON

2016 The Roundtable Residency, Toronto, ON

2016 Studio Beat: Digital Residency, studio-beat.com

2016 Emerging Artist Research Residency, University of Windsor, Windsor, ON

2016 Artscape Gibraltar Point, Toronto, ON

2013 La Baraque, Montreal, QC

2012 SPARK Contemporary Art Space, Syracuse, NY

WRITING

2019 *'What Motivates Her? Madelyne Beckles and Allyson Mitchell'*, review, off centre.

2019 *'#IdeasDigitalForum'*, critical essay, Critical Patch: Ideas Digital Forum 2018, Kapsula Magazine.

2018 *'Jennifer Chan's Important Men,'* exhibition essay, IOTA: DATA - Carpenter - Chan – Solo.

2016 *'100percentreal'*, Xpace Cultural Centre, VOLUME 7.

2015 *'Despondence'*, Xpace Cultural Centre, VOLUME 6.

2015 *'Data Library'*, Xpace Cultural Centre, VOLUME 6.

2015 *'The Emotional Problems of Living'*, Xpace Cultural Centre, VOLUME 6.

2014 *'1997'*, Xpace Cultural Centre, VOLUME 5.

2014 *'Transcending Binaries'*, Xpace Cultural Centre, VOLUME 5.

BIBLIOGRAPHY

- 2018 Florence-Agathe Dubé-Moreau and Maude Johnson, '*... move or be moved by some thing rather than oneself.*' exhibition catalogue, Critical Distance.
- 2018 Roundtable Residency 2013-2018, catalogue and artist publication.
- 2018 Daniella Sanader, '*NO FUTURE,*' exhibition essay and publication for *°oπø, MeMe PoOI / DrEaM PoOI°oπø*, 8eleven Gallery.
- 2018 '*in plain sight: Adrienne Crossman,*' No More Potlucks issue 49: code.
- 2017 Jacqueline Mabey, '*Not Mine Alone, Nor Mine to Own: Some Reflections on the Young Girl*', The Journal of Feminist Scholarship. <http://www.jfsonline.org/issue12-13/articles/mabey>
- 2017 Mohamed, Maandeeq, '*recurrence,*' exhibition essay, Xpace Cultural Centre.
- 2015 Amber Christensen, '*Ecologies,*' exhibition essay for *There Should be Gardens*, InterAccess.
- 2014 Tatiana Manina, editor. '*Strategic Projects / Error Message.*' A Time for Dreams: 4th Moscow International Biennale for Young Art. Moscow: Moscow Museum of Modern Art and National Centre for Contemporary Arts. 138-139
- 2014 Shauna Jean Doherty, '*SYS.TE/M FAIL.U+RE.*' exhibition essay, 2186 Dundas Gallery.
- 2013 Alicia Nauta, '*Neither Here Nor There,*' exhibition essay, Xpace Cultural Centre, *VOLUME 4*.

SELECTED PRESS

- 'LGBTQ people are often excluded from the hockey world - this art makes the invisible visible,' Graham Isador, article, CBC arts, 2019.
- 'Follow these queer Canadian artists to add a little extra fire emoji to your Instagram feed,' *Peter Knegt, article, Queeries, CBC arts, 2018.*
- 'Must-Sees This Week: March 8 to 14, 2018', Canadian Art, 2018.
- Daniel Joyce, 'Dacadence / Pari Nadimi,' review, ARTTORONTO, 2018.
- 'Decadence' at Pari Nadimi Gallery, feature, Blouin ArtInfo, 2018.
- 'Exhibitionists' S3 Ep 13: Identity, CBC Television, 2018.
- Leah Collins, 'Behold! These are the world's most famous artworks — but good luck recognizing any of them,' article, CBC Arts, 2018.
- Ben McCarthy, 'PC 07: Adrienne,' audio interview, Precariat Content podcast, 2017.
- 'This Art Works! Disrupting heteronormative spaces and messing with street signs,' CBC Arts, 2017.
- Philippe Pamela Dungao 'coming home* to queerness,' exhibition review for Home*, Peripheral Review, 2017.
- Stephanie Gagné, 'Expo Chromatic: Celebrating the Montreal Contemporary Art Scene,' Montreal Rampage, article, 2017.
- Leah Collins, 'This free exhibition of mind bending art is taking over a Montreal warehouse all week,' article, CBC Arts, 2017.
- 'Akimbo Hit List: Adrienne Crossman,' Akimbo, 2017.
- Alex Raponi, 'Urban Artists & Navigating 'The New York of Canada',' the arthistorian, article, 2016.

- Luther Konadu, 'A Conversation with Adrienne Crossman,' Public Parking, interview, 2016.
- Terrence Dick, '100% Real + the internet,' Akimbo TV, video review, 2016.
- Jill Blackmore Evans, 'The Wrong: Even Digital Art Doesn't Last Forever,' Studio Beat, 2015.
- Benjamin Hunter, 'The Wrong Biennial: Digital Art Gets Real,' Canadian Art, 2015.
- Leah Collins, 'An art fair where the physical plane meets the new, digital flesh,' CBC Arts, 2015.
- Greg J. Smith, 'Abstract Ecologies - A Conversation with Amber Christensen,' Creative Applications Network, 2015.
- Rea McNamara, 'GIF of the Day: Adrienne Crossman's Girl-Power Mandala,' Art F City, 2015.
- Jessica Bloom, 'Studio Visit: Adrienne Crossman, Video,' Interview, Studio Beat, 2015.
- Tom Beedham, 'Deconstructing Nostalgia,' Interview, Long Winter Newspaper, 2015.

Board of Directors // **Hamilton Artists Inc.**
155 James St. N., Hamilton ON, L8R 2K9

Dear Mary, Sally, Bojana, Mark, David, Christopher, Alejandro, Shauna, and Tara,

I am writing to apply to join your membership as the Board of Directors of the Hamilton Artists Inc. the position of Volunteer Manager for the Toronto Biennial of Art. I am a Hamilton-based arts writer, facilitator, arts educator, and researcher. I build communities, think critically about systems, and explore the roles of art in society. My experience with responsive education and experimental projects fosters unexpected connections between people, art, and ideas. I have served as the Education Officer and then the Acting Curator at Humber Galleries, and as the Program Coordinator at Musagetes, an international socially engaged arts organization in Guelph, ON. My MA in Media Studies at Concordia University researched leveraging and ceding in socially engaged art. I was a long-time member and visual arts programmer for Kazoo! Festival, a founding member of the editorial collective of Publication Studio Guelph, a sibling studio of an international publishing network that attends to the social lives of books, and participated in the creation and development of the Benčić Youth Council, a radical arts education program for youth in Rijeka.

In thinking about what I hope to contribute to the Hamilton Artists Inc., while I enjoy programming and event planning, I am curious about deepening a newly developed skillset in envisioning intentional and self-reflexive administrative systems: financial management, grant-writing, human resources, and strategic planning. I have a responsive, collaborative approach to teams, and have facilitated hiring processes for a range of positions. I also bring experience in policy development—in addition to completing Supervisor Health and Safety Training, I co-wrote Kazoo! Guelph's Safer Spaces Policy to support concert-goers and prevent assault and overdose, and co-drafted the Concordia Graduate Students' Association's first accessibility policy with my colleagues with disabilities to advocate for access to resources. I am excited about contributing my writing and editing skills to your publication and critical writing program. As an independent development consultant, I have a successful record of grant-writing to both provincial and federal funding bodies I would be excited to use to support the Inc. I would also love to contribute to the Programming Committee, initiating curatorial investigations, community partnerships, and off-site projects ties into my work as a curator and programmer.

I hope to gain lived experience of more intentional institutions as a board member. I admire what I have seen of the ways you critically approach stepping forward and stepping back, building consensus, ensuring everyone around the table has a voice, and acting politically within our city. Being involved in Pressure points and facilitating the Hamilton Arts Working Group that developed out of it, I am enthused by how you have empowered your staff to begin addressing art's role in gentrification and resisting gentrification, and how you have participated in this work yourselves. I would like to develop a deeper connection with the art community with you, and foster some changes towards collective action within that community as well. Alongside these social engagement hopes, I also would love to solidify institutional grant-writing skills (most of my work so far has been for individuals) and strategic planning processes. I have just started my first non-art job within the city, and I want to keep the many connections and skills I have built in the arts strong as I try out this new way of being. I have attached my CV for your consideration—I would be thrilled to support our regional dialogue and envision new ways of working with you. Thank you!



PROFILE

I am a writer, arts educator, curator, and researcher. I build communities, develop and facilitate programs, and explore the roles of art in society. My experience with responsive education and experimental projects fosters unexpected connections between people, art, and ideas.

EMPLOYMENT + EXPERIENCE (*selected*)

HUMBER GALLERIES, TORONTO ON

2018-2019 **Acting Curator**
2017-2018 **Education Officer**
2017 **Community Development Consultant**

Training: Employee Health & Safety Training - Supervisor (Margaret Fung, Health and Safety)

Relevant Experience: Responsive, collaborative approach to leadership and mentorship of a strong team in a changing fast-paced environment; develop organizational vision, strategy, and framing language; relationship-building with stakeholders; represent gallery and present on our work; develop and promote a program of dynamic classes and events for a range of ages and experience levels; envisioning and enacting alternative systems for human resources; project management and establishing workflow; create and oversee annual departmental budget; prioritize diversity and cultural sensitivity; post-exhibition analysis and reports; consultation and participation in strategic planning process

RESEARCH + CONSULTING

2015-2019 **Independent Development Consultant**

Relevant Experience: Grant writing for artists with a high rate of success; research to support budget generation, project development, and outreach solutions

DEPARTMENT OF COMMUNICATION STUDIES, CONCORDIA UNIVERSITY, MONTRÉAL QC

2017 **Collaborator - Liz Miller**, *The Shore Line* Educators Gathering
2016-2017 **Research Assistant - Dr. Monika Kin Gagnon**, *In Search of Expo 67*
2016-2017 **Research Assistant - Dr. Matt Soar**, *Montréal Signs Project*
2015-2017 **Teaching Assistant and Guest Lecturer, COMS 276 - Sound Studies**

Relevant Experience: Accessibility policy development for Concordia's Graduate Students' Association (with Aimee Louw, Rob Hunt, and Charlotte Orzel); teaching new digital recording and editing technology to young adults; student support and evaluation; grant writing for small projects and federal research funds; equipment restoration and archival research; technical support (Arduino, 3D printing, AV); curation and project coordination for installations and exhibitions

MUSAGETES, GUELPH ON

2014-2015 **Program Coordinator**
2012-2014 **Project Assistant**

Relevant Experience: Connecting artworks to the spatial dynamics of mid-sized cities; coordinate a fast-paced schedule of multiple multi-year community art projects in four cities locally and internationally in Guelph, Sudbury, Lecce (Italy), and Rijeka (Croatia); develop creative programming and events; volunteer management; community outreach and experimental promotions design; represent the organization at municipal consultations and community meetings; navigate budgets and support grant writing; contribution to annual strategic planning retreats

EMPLOYMENT + EXPERIENCE (*selected – cont.*)

KAZOO! FESTIVAL, GUELPH ON

2012-2018 **Board of Directors, Visual Arts Programmer, and Volunteer**

Relevant Experience: Curate and install a program of artists including RBC award-winning painter Patrick Cruz in a convenience store/art gallery, a soft sculpture bowling alley by Amy Lockhart, and Shary Boyle's *Silent Dedication* in the smallest gallery in Canada; create and manage project budgets; safer spaces policy development, *We Got You! Making Kazoo! Shows Safer Spaces*, to prevent assault and overdose (with Chris Worden) and accessibility activism; annual jury member for *Look Hear* grant in partnership with Ed Video Media Arts Centres; site coordination and equipment setup; post-event analysis and strategic planning

CFRU 93.3 FM, GUELPH ON

2013-2015 **Campus and Community Radio Programmer - *The Secret Ingredient***

Interviews: Bik Van der Pol, Pablo Helguera, Allyson Mitchell, Postcommodity, SYN-, Althea Thauberger, Jacob Wren, and others

Relevant Experience: Building relationships with local community artists and supporting their practices; interviewing; oral history development; audio recording and editing

PUBLICATION STUDIO GUELPH, GUELPH ON

2012-2016 **Editorial Collective** (Founding Member)

Relevant Experience: Events development; copy-editing and design; editorial decision-making

MERCER UNION, TORONTO ON

2010-2011 **Resource Group for Recent Grads Coordinator (RGRG), Gallery Assistant, Young Canada Works, and Experiential Learning Student**

Relevant Experience: Research, administration, and installation; worked with team to re-install Sol Lewitt's 1981 *Wall Drawing #349*; selected and invited speakers and ran RGRG series, a post-degree learning program for young arts leaders to educate them on granting systems and opportunities as well as professional practices

EDUCATION

2015-2017 **Master of Arts, Media Studies**

Department of Communication Studies, Concordia University, Montréal QC

Supervisor: Dr. Monika Kin Gagnon

Funding: SSHRC Joseph-Armand Bombardier Canada Graduate Scholarship - Master's

Membership: Feminist Media Studio

Thesis: *IMPOSTERING: Complicating Power in Social Practice*

Informed by my fieldwork, I ask: *How can we complicate the dynamic between insider and outsider in socially engaged art?* I weave together three conversations with artists thinking critically about art and society—Cristóbal Martinez, Orev Katz, and cheyanne turions—to address leveraging and ceding resources within organizations and communities.

2006-2011 **Bachelor of Arts, Honours with Distinction - Studio Art**

School of Fine Art and Music, University of Guelph, Guelph ON

Ontario Baden-Württemberg Exchange (2009)

Ruprecht-Karls-Universität, Heidelberg DE

Mentor: Laurel Woodcock

Funding: Board of Governor's Scholarship, Baden-Württemberg-Stipendium

RECENT WORKS *(selected)*

More projects, detailed descriptions, images, audio, and full documents available at danicaevering.com

- 2019 **PANEL:** "Stakes and Strategies." *Pressure Points: Gentrification and the Arts in Hamilton* Symposium, Hamilton Artists Inc., Hamilton ON.
- 2019 **PROJECT:** *A House Is a House*, creative audio description for blind audiences to accompany Aislinn Thomas' video art. Kitchener ON.
- 2017, 2019 **PROJECT:** "Agree or Disagree," poem and performance in Althea Thauberger's video *L'arbre est dans ses feuilles [The Tree Is in Its Leaves]*, with poets Natasha Kanapé Fontaine, Kama La Mackerel, and Chloé Savoie-Bernard and art historians Andrea Kunard and Carol Payne. *In Search of Expo 67*, curated by Lesley Johnstone and Monika Kin Gagnon, Musée d'art contemporain de Montréal, Montréal QC (2017), re-staged for *PhotoLab 5*, National Gallery of Canada, Ottawa ON (2019).
- 2018 **PRESENTATION:** "The Coordinator: Performing Insider and Outsider." *Art + Social Strata* Symposium, Workers Arts + Heritage Centre, Hamilton ON.
- 2018 **PROJECT:** *If You Lived Here: An Electroacoustic Exchange Through East Vancouver*, soundwalk co-led with Helena Krobath. Vancouver New Music, Vancouver BC.
- 2018 **CURATING:** *Seen, Not Heard*, co-curated screening with Simone Lucas. Video work by Erika DeFreitas, Margaret Dragu + Moira Simpson, Véro Leduc, and Jacqueline Hoang Nguyen. Feminist Media Studio, Concordia University, Montréal QC.
- 2018 **WRITING:** "Formed and Forming," frog biography for Jasmine Reimer's *Of, In, or Under*. Forest City Gallery, London ON.
- 2016, 2017 **PROJECT:** *Wish You Were Here*, soundwalk contribution to *Echoes and Reflections*, co-located in Morecambe UK and Montreal QC, facilitated by Dr. Owen Chapman, programmed by the Centre for Mobilities Research at Lancaster University (2016). Included in *L'agir en Condition Hyperconnectée: Art et images à l'œuvre*, Studio XX, Montréal QC (2017).
- 2017 **WRITING:** "The Cast and the Setting," experimental play for Rhonda Weppler and Trevor Mahovsky's *The Guest's Shadow*. Susan Hobbs Gallery, Toronto ON.
- 2017 **PRESENTATION:** "Migration, Media Archaeology, and the Montréal-Mirabel International Airport," with Dr. Matt Soar. *Poetics and Politics of Documentary* Symposium, University of Sussex, Brighton UK.
- 2015 **CURATING:** Kazoo! Fest Visual Art, installations by Shary Boyle (*Silent Dedication*), Amy Lockhart (*Soft Sculpture Bowling Alley*), Jenn E. Norton (*Arms Reach*), and Justin Gordon (*The Sun Comes Through The Glass*). *Making Do (Or, How to Turn Lead Into Gold)*, work by Patrick Cruz, Victoria Day, Juliane Foronda, Sam de Lange. Kazoo! Fest, Guelph ON.

QUALIFICATIONS

Design (Adobe InDesign, Illustrator, Photoshop); Website Creation and Maintenance (WordPress, MailChimp, HTML); Sound Editing (Logic Pro X, Audition); Electronics (Arduino); Ontario G Driver's License (access to personal vehicle); Smart Serve Ontario; German Language (Intermediate)

Sarah Sproule

Hamilton Artists Inc,
155 James Street North
Hamilton, ON, L8R 2K9
board@theinc.ca
905-529-3355

Dear Sally McKay and Mary Porter,

I am writing this letter in application for a position on the Board of Directors of Hamilton Artists Inc. As a recent graduate of the Studio Arts Program, and current student of Art History, I believe that I could provide a younger, student voice that is necessary in places that seek to serve young and developing artists.

I believe I would be an excellent addition to the Board of Directors because of my past experiences on boards and councils and my current involvement both with the Inc, and the broader arts community in Hamilton. I am enthusiastic about deepening relationships between art institutions, artists, and potential audiences through engaging events, projects, and outreach. This opportunity would allow me to invest further in an institution that has generously invested in me.

In the five years, I have been working within artist run spaces, galleries, and institutions I have challenged my traditional ideas of art institutions. I believe that redefining art galleries as community spaces is a critical need in our society. A hope of mine is that our pre-existing institutions become decolonized spaces to explore collective identities and histories and create accessible places for building culture.

Working alongside the current board members of Hamilton Artists Inc. would provide me with invaluable skills and first-hand experience working in an institution that has already begun moving forward.

Thank you for your consideration,.

Sincerely,
Sarah Sproule

Sarah Sproule Curriculum Vitae

Education

McMaster University, Hamilton, ON. Honours Bachelor of Fine Arts, *Studio Art*. 2014 – 2018. McMaster University, Hamilton, ON. Bachelor of Arts, *Art History*, 2018 – 2020.

Solo Exhibitions

2018

- “Fear and Shame are Sisters”, *Flagship Gallery*, Hamilton, ON.

Dual Exhibitions

2019

- “They Might Listen if We Make No Sound”, *The Assembly*. Hamilton, ON.

Group Exhibitions

2019

- “A Bigger Splash”, *The Assembly*, Hamilton, ON.

2018

- “Change of Plans”, *The Assembly*, Hamilton, ON.
- “Flux”, *McMaster Museum of Art*, Hamilton, ON.
- “Coalesce”, *The Spice Factory*, Hamilton, ON.
- “Ignition 6”, *Hamilton Artists Inc.*, Hamilton, ON.

2017

- “Under the Mask”, *Flagship Gallery*, Hamilton, ON.
- “Hamilton”, *Gilmour Hall*, McMaster University, Hamilton, ON.
- “Botanical Symposium”, *Dr. Robert & Andrée Rhéaume Fitzhenry Atrium*, Hamilton, ON.

2016

- “SHIFT: Environmentally Responsible Print Practice, Student Exhibition”, *McMaster University*, Hamilton, ON.

2015

- “Naturally Connected to Water: Spencer Creek”, *Dr. Robert & Andrée Rhéaume Fitzhenry Atrium*, Hamilton, ON.

Curatorial Experience

2019

- “From Scratch” *Gilmour Hall*, McMaster University, Hamilton, ON.

Professional Associations and Volunteering

2019

- **Member and Gallery Attendant**, *Factory Media Centre*, Hamilton, ON. September 2019 to present.

2018

- **Programming Assistant**, *Hamilton Artists Inc.*, Hamilton, ON. June 2018 to December 2018.
- **Research Assistant**, *Prof. Carmela Laganse, McMaster University*, Hamilton, ON. May 2018 to July 2018.
- **Artist's Assistant**, *Svava Thordis Julliuson*, Hamilton, ON. January 2018 to March 2018.
- **Teaching Assistant**, *ART2SC3: Contemporary Approaches to Sculpture*, McMaster University, Hamilton, ON. January 2018 to April 2018.
- **Board of Executives**, *Assembly Gallery*, Hamilton, ON. April 2018 to present

2017

- **Art Gallery of Hamilton Youth Council**, *The Art Gallery of Hamilton*, Hamilton, ON. September 2017 to August 2018.
- **School of the Arts Studio Monitor and Technician's Assistant**, *McMaster University*, Hamilton, ON. September 2017 to May 2018.
- **Member and Gallery Attendant**, *Flagship Gallery*, Hamilton, ON. August 2017 to January 2019.
- **Artist's Assistant**, *Carmela Laganse*, Hamilton ON. February 2017 to March 2017.
- **Artist's Assistant**, *Donna Akrey*, Hamilton ON. February 2017 to March 2017.

2016

- **Artist's Assistant and Gallery Attendant**, *Julia Veenstra Studios*, Hamilton, ON. September 2016 to January 2018.
- **Teaching Assistant**, *ART1UI3: Making and Understanding Images*, McMaster University, Hamilton, ON. September 2016 to May 2017.

Other Work Experience

2018

- **Library and Archival Assistant**, *William Ready Archives and Research Division*, McMaster University, Hamilton, ON. September 2018 – present.

2014

- **Design Consultant and Sales Associate**, *Sun Country Patio and Leisure Products*, Burlington, ON. May 2014 to August 2017.

Collections

- Redchurch Café and Gallery, Hamilton, ON
- School of the Arts, McMaster University, Hamilton, ON.
- Hamilton District School Board, Hamilton, ON.
- Allan A. Greenleaf School, Waterdown, ON.
- Various Private Collections.

Press

2017

- "Collaborative Print Forum: McMaster and Queen's Collaborate on Art Workshop", McMaster University, Faculty of Humanities website, February 2017.
- Czerneda, C., "McMaster, Queen's students join forces for unique art collaboration", *Daily News*, McMaster University, February 2017.

Awards, and Distinctions

2018

- Hamilton Artists Inc's Ignition Award of Distinction, 2018.

2017

- Juanita Labere Symington Arts Scholarship, 2017.
- Geraldine Loretta Cosford Award, 2017.
- Women's Art Association of Hamilton Scholarship, 2017.

2014

- Roy G. Woods Arts Award, 2014.

Dear Board,

I am interested in joining the board of directors at the Hamilton Artists Inc. and serving on the Special Events Committee. I've been a member of the Inc. for two years, and for the last six months I've been volunteering on the Special Events Committee. I bring a passion and enthusiasm for arts, and a history of volunteerism and work experience in various not-for-profit museums and galleries. I am a fibre artist and emerging museum professional, with an HBA in Fine Arts and Art History and a Master of Museum Studies from the University of Toronto.

As a director, I would like to build on my current contributions as a volunteer. I am passionate about being involved in the arts and heritage sector, and contributing my time to the realization of arts programming and events. I hope to build upon the past success and cultivate the future success of the events presented by the Inc., so that the Inc.'s membership and other participants will continue to benefit from the value and exposure these events provide. To the Special Events Committee at the Inc., I will bring my experience facilitating special events at Dundas Museum, opening receptions and fundraisers at Oakville Galleries, and recently, the Annual Conference for the Ontario Museum Association.

I'd like to increase my involvement in facilitating events and programming and further develop my abilities in these areas. While serving on the board, I plan to build relationships with other local artists and arts professionals in the community. I hope to take inspiration from this experience and grow as an artist myself while also creating opportunities for other local artists.

I would love to be a part of your team on the board of directors and contribute to the work you do for the Hamilton Artists Inc. Thank you so much for your time and consideration.

Regards,



Shauna Taylor

Shauna Taylor

Education

Master of Museum Studies, 2018

Faculty of Information, University of Toronto

Honours Bachelor of Arts, High Distinction, 2015

University of Toronto Mississauga & Sheridan College of Applied Arts and Technology

Specialist in Art & Art History, Minor in Anthropology

Ontario College Certificate, 2011

Sheridan College of Applied Arts and Technology

Art Fundamentals

Honours & Awards

Ontario Graduate Scholarship, 2016

Women's Art Association of Canada Scholarship, 2015

Sylvia C. Morton Prize, 2014

Dr. Jan Blumenstein Undergraduate Award in the Humanities, 2014

Gallery 44 Photography Award, 2013

Relevant Experience

Curatorial Assistant, Dundas Museum and Archives

Nov 2018 – Present

- Undertaking a largescale re-organization project of the museum's textile collections, which includes inventorying, condition reporting, photographing garments and other textiles, and uploading data to Sumac database.
- Reorganizing storage spaces, and carefully boxing garments and other textiles in need of proper storage.
- Sewing accession number labels onto untagged items, and researching provenance and history of unidentified items in the collection, including locating declarations of gift, temporary receipts and other records.
- Creating weekly interpretive social media posts to generate interest in the collections care and collections management activities at the Museum.
- Assisting with special events including Made in Dundas Christmas and A Dundas Christmas Dinner.

Membership Assistant, Ontario Museum Association

June 2018 – Sept 2018

- Assisted with financial administrative duties including tracking PayPal activity, codifying expenses and revenue, reconciling credit card statements, and depositing cheques.
- Assumed membership administrative duties, such as updating mailing lists, maintaining institutional member listings, tracking lapsed memberships, resolving member inquiries by phone and email, and preparing materials and communications for monthly member mailings.
- Organized outreach efforts to lapsed and prospective members to encourage renewals and new registrations, including crafting personalized letters.

- Assisted with other tasks as required, relating to the Annual OMA Conference and Tradeshow partnerships, outreach, and registrations.
- Asked to return in October to assist with preparations leading up to the Annual OMA Conference, and join the core OMA staff team for the execution of the three-day Conference.

Curatorial Assistant, Art Gallery of Burlington

June 2017 – Aug 2017

- Communicated with over 60 artists involved in the national exhibition for the inaugural Canadian Craft Biennial, responded to inquiries and procured necessary information including contracts, shipping quotes and shipping dates, artist statements, and installation instructions. Kept track of progress of each artist and the information required.
- Composed mass communications regarding other programming accompanying the Craft Biennial, including the 2-day symposium and the professional ceramics workshop, as well as composed introductory didactics for the various Biennial exhibitions, including the national exhibition, international exhibition, and provincial exhibition.
- Proofread and edited documents including artist statements and academic essays for the exhibition catalogues.
- Assisted with the unpacking, documentation, and installation of artworks in the national exhibition.
- Compiled an 80-page document of installation information and instructions for all of the artworks in the national exhibition.

Animateur, Oakville Galleries

June 2014 – Present

- Supervised the gallery space and ensured the well being of the art pieces therein.
- Greeted gallery visitors, answered questions, and engaged visitors in conversations about the art.
- Closely read articles, essays, and interviews pertaining to the artists and themes involved in the exhibitions.
- Designed and lead tours for rotating exhibitions.
- Assisted other departments including Education, Communications, and Events with various tasks such as research, filing, mail outs, opening receptions and fundraising events.

Collections and Exhibition Volunteer, Morris and Sally Justein Heritage Museum

Dec 2013 – April 2014

- Thoroughly and accurately filled out acquisition forms for new artifacts and entered them into the catalogue using PastPerfect software, paying close attention to detail.
- Carefully labeled artifacts using an acrylic solution or needle and thread, depending on nature of artifacts.
- Assisted with the transportation of objects throughout the Baycrest Facility.
- Located specific artifacts within the museum's collection using original acquisition records, so that they could be properly numbered or renumbered, photographed, and catalogued in the computer system.
- Independently designed and executed imaginative illustrations of Yiddish proverbs for the Jewish Heritage Month "culture board" display.

Additional Experience

Special Event Committee Volunteer, Hamilton Artists Inc.	June 2018 – Present
Programs and Collections Volunteer, Art Gallery of Burlington	May 2018 – Oct 2018
Exhibition Volunteer, Hamilton Fringe Festival	May 2018 – July 2018
Collections Volunteer, Dundas Museum & Archives	Sept 2016 – Oct 2018
Gallery Attendant, Art Museum at the University of Toronto	July 2015 – May 2018
Library Assistant, UTM Career Centre	Aug 2013 - May 2015
Sales Associate, Hallmark	Aug 2012 – Aug 2017
Cash Office Associate, Zellers	Aug 2009 – Sept 2012
Cashier & Customer Service Desk, Zellers	Oct 2007 – July 2009

To the Hamilton Artists Inc. Board and Staff,

My name is Tara Westermann, and I am keenly interested in joining the Hamilton Artists Inc. community as a member of your Board of Directors.

As a Board member of The Inc., I would look forward to contributing my passion and expertise in the contemporary art field, professional experience in the Canadian commercial arts sector, and many years' experience serving multiple roles on the Board of Directors of Canadian artist-run-centre, Untitled Art Society, in Calgary, AB.

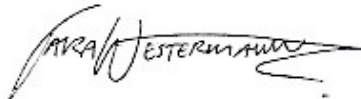
After completion of my formal education at the Ontario College of Art and Design (BFA), and Sotheby's Institute of Art in New York (MA), I commenced a professional practice in the Canadian commercial arts sector. My dedicated efforts in respective Director roles at Barbara Edwards Contemporary and VIVIANEART in Calgary catalysed a strong ambition to foster the careers of artists through public exhibition and patron engagement. In these professional capacities, I worked with emerging, mid-career, and established artists, while gaining experience in curating and installation practices, grant writing, budget management, marketing and communication, and public/private event planning among other activities.

It was during this time that I was introduced to, and deeply connected with, the vital role that artist-run centres hold in the Canadian arts and culture landscape. I served on the Board of the Untitled Art Society (UAS) for an extended tenure from 2013 – 2018 in a multitude of roles including General Director, Treasurer, and Vice-President. During my service at UAS, I gained a thorough understanding of CARFAC fee standards, government revenue stream structures (at the municipal, provincial, and national level), bookkeeping activities, and exhibition programming strategies. I was also a key member of the Human Resources Committee, having been integral to the hiring and subsequent Board support of UAS' current Director, Natasha Chaykowski.

Following my recent relocation to the Hamilton area, I am committed to becoming an active member of the local arts scene here in my hometown. With a long-standing history as an exemplary centre of artist-run ecology, I believe that Hamilton Artists Inc. is the ideal space through which I may contribute to the local community, and continue my mission to support the exhibition and public engagement of critical contemporary artists.

Thank you for taking the time to review and consider my application.

Sincerely,

A handwritten signature in black ink that reads "TARA WESTERMANN". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Tara Westermann, MA, BFA

TARA WESTERMANN

Experienced Contemporary Art Commercial Gallery Director seeking opportunity to apply and expand skillset within a not-for-profit environment in support of the City of Hamilton's arts community.

EDUCATION

Ontario College of Art and Design, Toronto, ON
2006-10
Bachelor's of Fine Art Degree, Drawing and Painting
Honors
Florence Off-Campus Studies Program (2008-09)

Sotheby's Institute of Art, New York, NY
2012-14
Master's of Contemporary Art Degree
Valedictorian with Honors

PROFESSIONAL EXPERIENCE

VIVIANEART, Calgary, AB

Managing Director / July 2016 – April 2018

Directed the successful launch and development of a new commercial gallery focused on the support of emerging and mid-career Canadian artists.

- **Created and distributed promotional material to build audience awareness and critical engagement**
 - Produced written content of all artist and exhibition pages represented on the gallery's website
 - Led successful marketing programs to enhance awareness on social media platforms (Instagram, Twitter, Facebook) with consistently increasing engagement
 - Maintained regular correspondence with Canadian art writers and editors for print and online critical coverage of artists and exhibitions
- **Directed aligned programming and exhibition presentation strategies**
 - Worked with artists and staff to establish fair market value pricing and assemble retail inventory
 - Curated annual *Hand Pic'd* emerging artist exhibitions, developed yearly from combined studio visits with senior students at the Alberta College of Art and Design and active connections to recently graduated artists
 - Secured and organized exhibitor presentation at national and international art fairs including Papier, QC; SCOPE, NY and Miami Beach; and PULSE, FL.
- **Instrumental representative of the gallery's core vision and values**
 - Cultivated active community engagement through regular attendance at local commercial, academic, museum, and artist-run-centre exhibition openings
 - Fostered an internationally reaching network of influential industry members; public gallery curators and administrators in Alberta and Ontario, commercial dealers across Canada, writers and editors, and emerging-established artists across Canada
 - Represented the gallery at events and auctions; Art Toronto 2017 (as visitor), 2016 Canadian Art Gala; LOOK 2014/15/16 in support of Contemporary Calgary
 - Staffed art fair booths as exhibitor representative
 - Offered professional contributions as a public speaker; led key note discussions of gallery exhibitions, participated in a panel of Calgary arts community members (Elephant Artist Relief Society), lectured at the Alberta College of Art and Design and University of Lethbridge

- **Managed sales opportunities, customer experience, and post-sale client service initiatives**
 - Experience working with high-net, and ultra-high-net worth individuals within both professional and home environments
 - Provided collections management counsel including recommendations for future acquisitions, archival protection, and artwork placement
 - Responsible for delivery and artwork installation
 - Directed the sale of artworks to significant regional and international collections; including the Esker Foundation, the Alberta Foundation for the Arts, the Royal Bank of Canada, and the Photography Collection of Sir Elton John
- **Acted as key liaison between the gallery and artists for exhibition and select project development; providing additional artist support with grant applications, public exhibition proposals, and residency referrals**

Untitled Art Society, Calgary, AB

Served Executive Board Member Roles as Treasurer and Vice-President, and General Director / Sept. 2013 – April 2018

Contributed to the re-development of UAS as an artist-run-centre reflecting the core principles of artist-run culture

- Advised on the revision of the gallery's mission and mandate
- Instrumental in the hiring of UAS's current Director, Natasha Chaykowski
- Advised on budget expenditure/worked with bookkeeper to organize financial statements for regional, provincial and federal funding opportunity applications
- Member of the gallery's programming committee

Barbara Edwards Contemporary, Calgary, Calgary, AB

Associate Director / September 2013 – June 2016

Effectively administered the opening of Barbara Edwards Contemporary's second Canadian location, providing further reaching exhibition support of mid-career and established Canadian and international artists.

- Managed all logistical operations related to exhibition production including shipping of art work, professional framing, and additional installation services when required
- Organized and managed inventory holdings
- Responsible for successful management of accounts payable and receivable including client invoices, artist commissions, and payments to vendors and suppliers

RELATED SKILLS

Adobe Photoshop, Microsoft Word/Excel/Powerpoint, Wordpress, Sketch-Up, Constant Contact, MailChimp