



Meeting Minutes

Thursday, February 2, 2023, 7:00 p.m.

Agenda Items:

1. Welcome

We let the general public trickle in starting at 7:02pm. Donna the DJ starts her zoom performance with music in the background. The general public shares their favourite emoji while waiting.

7:12pm: Sarah starts introductions, thanks and welcomes everyone to those in the Zoom space.

1.1 Land Acknowledgement

Derek starts by thanking everyone, followed by the land acknowledgement. Speaks to the gesture of installing the Two-Row Wampum Belt work in the Inc. space. Derek's favourite way to do so is through gratitude to the land and the Indigenous communities. One of the ways we can do that is thinking through the Truth and Reconciliation Committee Commission, Derek links to the PDF document.

1.2 Attendance sheet

Sarah mentions that we are taking attendance by writing their full name and indicating "M" if they are an artist member within their Zoom name.

1.3 Annual Giving Campaign

Speaking to supporting the Inc. financially.

1.4 Members' introductions and check-in

2. Meeting Call to Order

Sarah motions to start the 2022 Annual General Meeting at 7:19pm

3. Approval of Agenda

Sarah motions to approve revised edition

Rachelle seconds

In favor

4. Approval of the Minutes of the 2021 AGM

Sarah motions to approve minutes

Jordyn seconds

In favor

5. Confirmation of the Slate of the Board of Directors

5.1 How to join the board

Jordyn shares a form to apply to be a board member

5.2 Introductions of new and past board members

Jordyn directs the participants to the board slate

5.3 Approval of the Slate

Jordyn motions to approve motion slate

Ashley seconds

In favor

6. Co-Chair Report

Jordyn goes over in-person programming, talks about staff transitions as well as board transitions. Acknowledgement of staff, board, committee members' work.

7. Executive Director's Report

Derek speaks to the fact that today is his 2nd AGM and meeting new people (Breanna and Laura to name a few), and new accessibility buttons within the space. Accessibility with covid-19 by keeping up with the masking mandate for the health and safety of everyone, especially the vulnerable population.

8. Programming Director's Report

Derek speaks to Abedar's transition to SAVAC and work at the Inc. We are excited about what's next including recruiting new programming committee members. Full list of programming and numbers is in the Annual Report.

9. Public Programs Coordinator's Report

John shares his thoughts moving into his second year that started in the middle of 2021. Speaks to the supportive board and staff to support the growth in his role. He is the mediator between the Inc. as the institution and its community partners. Currently at 18,800 followers across Facebook, Instagram and Twitter, which has increased by 6% due to hybrid programming. John thanks the volunteers who are assisting us through the Inc's initiatives. Mentions appointments available for documentation in collaboration with Factory Media Inc.

10. Committee Reports

10.1 Programming

Derek promotes recruiting of committee members starting in March to those interested.

10.2 Special Events and Fundraising/Development

Huge year of transition for Rachelle as Co-Chair of Special Events and Fundraising with launching two projects: Mystery Mail and Quirky AF. Mystery Mail will be retired this year, and Quirky AF will be rebranded in the future. Rachelle mentions the current and outgoing Special Events and Fundraising Committee Members.

Jaycee speaks to Bre as a new member and about supporting Derek with research such as the loyalty stamp project. Jaycee notes the AGH mixer focusing on estate planning, fundraising strategy for the annual giving campaign.

10.3 Communications

Jaycee as the Chair of the Communications Committee speaks to the members of the current committee and outgoing. Jaycee mentions reviewing the Inc website that is going live in the next couple of months.

10.4 Facilities

Derek speaks about the facilities of the Inc, asks if anyone is interested to contact Derek about joining the committee. Mentions Jeannie Fries who holds our artist-janitorial role. The gate to the courtyard did not look welcoming in the past, so it was a priority to Derek to redesign this gate by hiring artist Dominic Penny. Mentions several things to consider in the future, including fencing in the back with St. Joseph. Derek also speaks to tags that are being asked to be taken down by a local business owner by informing the bylaws, so we are considering repainting the wall.

10.5 New Committee

Jeannie speaks to what the New Committee is, and mentions the current and outgoing members. In 2021 the New Committee kept up its relations with Keeping Six for the James St. Wall Banner, and a new set of Incoming! Programming is coming Spring of 2023. The New Committee continues to do the work of examining terms like 'inclusion' and 'marginalized'.

11. Financial Report

11.1 Presentation of 2021/22 Audited Financial Statements

Viki introduced herself as the auditor for the Hamilton Artists Inc. Nothing came to mind in terms of errors but there is a basis for qualified opinion: revenue from donation because she can only audit what's in the books - this is common for non-profit organizations. Numbers as Sept. 2021 to Sept. 2022: Cash in the operation funds decreased because of loss of operations. Funding received in 2020 was used 2021, so cash was higher. Liabilities deferred avenue in grants decreased. Highlights Note 7: as long as this is not breached, loan will be forgiven. Note 10 is related parties: the Inc is

related to the Board as a volunteer position. Note 12 and the schedule is also mentioned. For further details, please refer to the 2021/22 Audited Financial Statement provided by Viki at BLR.

Ashley notes that programming revenue was higher due to the Indigenous Curatorial Residency.

11.2 Approval of 2021/22 Audited Financial Statements

Ashley motions to approve the 2021/22 Audited Financial Statements as presented

Sarah seconds

In favor

11.3 Approval to appoint Beckett Lowden Read as Auditors for 2022-23

Ashley motions to appoint Beckett Lowden Read as Auditors for 2022-23

Jaycee seconds

In favor

12. Unplanned New Business

Sarah asks if anyone wants to add anything. Sarah thanks Abedar as the outgoing Programming Director for her work.

13. Adjournment

Sarah motion to adjourn the meeting at 8:12pm

Rachelle seconds